PENDER, NEBRASKA

VILLAGE PROCEEDINGS

January 22nd, 2024

A regular meeting of the Village Board of Trustees was held in the Village Board Room in said Village on the 22nd day of January, 2024 at 7:00 p.m. Notice of the meeting was given in advance by posting said notice in three public places; which are Pender Post Office, Thruston County Court House and Pender Village Office. Notice to the Chairperson and Board of Trustees was given by email and a copy of the acknowledgement of receipt is attached. The agenda was communicated in advance notice to the Chairman and Board of Trustees and available to the public at the Village Office. An agenda for the meeting was kept continuously current and available for public inspection during regular office hours at least three days prior to meeting. No changes may be made 24 hours prior to meeting.

Present on the roll call: Chairman: Chris Reha, Trustees: Dr. David Hoelting, Glen Gralheer and Robbie Welsh. Staff present: Chris Brader, Utility Superintendent, & Nicole Tyrrell-Feltes, Office personal. Public attendance: Scott Pfeiffer, Ron Klein, Matthew Smith with Olsson and Amy Volk with Pender Community Development, Inc (PDCI).

Vice-Chairman Holting called the meeting to order at 7:01 P.M.

Vice-Chairman Hoelting notified that pursuant to Section 84-1412 (8) of the Nebraska Open Meetings Act, a current copy of the Open Meetings Act is posted in the meeting room and was available to the public.

A motion as made by Gralheer, second by Powley to approve the minutes for the January 11th meeting. Voting AYE: Welsh, Powley and Gralheer. Voting NAY: None. ABSENT: Reha. Motion carried.

PUBLIC COMMENTS: Scott Pfeiffer said he talked with Rich from Municipal Energy Agency of Nebraska (MEAN) spoke to Pfeifer and let Pfeifer know the village is planning on fixing the low voltage area come spring. Pfeiffer just wanted an update on parts and Brader said they are out for cost and lead time.

OLD BUSINESS: There was a brief update on the street for the Family Dollar store and that was the plans for the street (which should include the drainage system) had been emailed out Sunday so Olsson and Brader hadn’t had a chance to look at them. The village felt the store should be responsible for the radius and that would have to be done before store opened. Matthew Smith from Olsson’s mentioned getting with Tammy Maul-Bodlak soon about paving districts and how the street cost will be broke-down.

Chris Reha joined the meeting at 7:05 PM.

A motion was made by Welsh, second by Hoelting to approve the building permit for JTS Investments, LLC. The permit is to for the signs at the Family Dollar Tree store on Valley and 4th Street. Voting AYE: Gralheer, Hoelting, Welsh and Powley. Voting NAY: None. Motion carried.

NEW BUSINESS:  
A motion was made by Hoelting, second by Gralheer to approve keeping the holidays for the village as is. One thought was changing to having the same holidays as the court house but after talking it was determined to keep the eleven holidays in the handbook. Voting AYE: Hoelting, Welsh, Powley and Gralheer. Voting NAY: None. Motion carried.

A motion was made by Hoelting, second by Gralheer to approve the third payment to Maise Electric for the work done in the new Roberts Addition and stored material. Voting AYE: Powley, Hoelting, Welsh and Gralheer. Voting NAY: None. Motion carried.

A motion was made by Hoelting, second by Gralheer to approve the transfer of $69,720.15 from infrastructure to O&M funds to cover the payment to Maise Electric. Voting AYE: Welsh, Powley, Gralheer and Hoelting. Voting NAY: None. Motion carried.

A motion was made by Powley, second by Hoelting to approve the transfer of $53,550.00 from O&M to Bond fund to pay for the Combined Utilities Revenue Series 2018 Bond. Voting AYE: Gralheer, Welsh, Powley and Hoelting. Voting NAY: None. Motion carried.

A motion was made by Hoelting, second by Gralheer to deny moving supervisor employees to salaried. The main concern was the overtime the village has had in the past but the trend is going down and as long as it continues the majority of the board felt they could revisit it, if needed. Voting AYE: Hoelting, Welsh and Gralheer. Voting NAY: Powley. Motion carried.

DEPARTMENT REPORTS:

Chris Brader, Utility Superintendent Asked if the board thought about putting signs on Main about no parking from 3-6 AM to help get streets cleaned after snow. Wants to send two or three employees to an 811 summit down in Lincoln in March to help educate them on changes, board approved. Wants the board to start thinking about upgrading some equipment; pickup, flatbed truck and two new dump trucks. Brader would like to attend the NE Municipal Power Pool (NMPP) in Lincoln in March, board approved.  
Dr, Hoelting Wanted to make sure the sewer plant entrance was free of snow. Brader said there was a path to the plant but the gate would not open. Touched on getting meters changed out and asked for update next meeting.

Glen Gralheer Wednesday Olsson will be in to meet about the Waste Water Treatment Plant plans. Also, this week, wants to finish the pre-application for the Resiliency Grant. Asked if we have Emergency Cold Weather Power Outage Plan in the office for such a situation.

Office Tyrrell-Feltes let the board know that the sale of Park Street was changed to the first meeting in February since it was only posted in the paper for two weeks and it needed to be three. Kylee Riggs is now on medical leave for the next six to twelve weeks.

Chris Reha With Riggs being gone, Reha asked what the office would need help with and if there was anyway the board could help out. Tyrrell-Feltes said mostly payables and answering phones as well as monthly billing. Stated that the village will need to fund half of the library grant. Asked what the low water pressure was caused from and why no boil notice. Brader said the Variable Frequency Drive failed and that since the tower was not completely empty or completely lose pressure, no boil notice was needed. Asked the board if it was beneficial of having two meetings a month and if they should continue to do so.

Ron Klein Handed out packets and let the board know the heater was in just waiting to install once he got approval. The compressor room is staying warm enough without it but the board gave the go ahead to put in heater as a back-up.  
Dave Powley Asked if the gas leak was fixed. Brader said still waiting on the parts but it is temporarily fixed.

Robbie Welsh Wanted to thank the crew for moving the snow pile by the school at 6th and Whitney to reduce the chance of an accident.

A motion was made by Gralheer, second by Hoelting to approve the budget, expenditure, claims, transfers and payroll. Voting AYE: Powley, Hoelting, Welsh and Gralheer. Voting NAY: None. Motion carried.

VILLAGE: Salaries, Se 18716.65, EFTPS, Taxes 4110.89, John Hancock, Retire 850.20, Uiconnect, Taxes 7.43, NE Dept of Revenue, Taxes 16179.42, Appeara, Su 148.63, Burt County Public Power, Se 52.70, Charter West, HSA 100.00, Charter West Bank, TIF 2893.49, Chris Brader, Reimb 150.75, Frontier Bank, HSA 105.00 Frontier Bank, Loan 17627.67, Heath Consultants, Su 485.58, Iowa Assoc Municipal Utilities, Train 2295.00, John Deere Financial, Su 22.74, Maise Electric, Se 69720.15, Martin Gravedigging, Se 300.00, Municipal Energy Agency of NE, Se 93171.93, Papio-Missouri River, Se 217.26, Ron Klein, Contr 2287.50, S2 Roll Offs, Se 9650.00, Security Shredding, Se 40.00, VOP-Petty Cash, Su 210.00   
AIRPORT: Uiconnect, Taxes .20, Bonine Garage Door, Se 167.00, Maise Electric, Se 11025.00, Olsson, Se 2807.43, Stanley Petroleum, Se 2833.70  
RESCUE: EFTPS, Taxes 109.24, Uiconnect, Taxes 6.92, NE Dept of Revenue, Taxes 13.50, Clia Laboratory, Se 180.00, Quick Med Claims, Se 1429.85

A motion was made by Gralheer, second by Hoelting to go into executive session at 8:44 PM to discuss best practices and reporting structures for employees. Voting AYE: Welsh, Hoelting, Gralheer and Powley. Voting NAY: None. Motion carried. A motion was made by Powley, second by Hoelting to come out of executive session at 9:47 PM. Voting Gralheer, Powley, Welsh and Hoelting. Voting NAY: None. Motion carried. No action was taken.

A motion was made by Hoelting, second by Gralheer to adjourn at 9:48 P.M. Voting AYE: Gralheer, Hoelting, Powley and Welsh. Voting NAY: None. Motion carried.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chris Reha, Chairman

Board of Trustees

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nicole Tyrrell-Feltes

Village Clerk

VILLAGE OF PENDER

THURSTON COUNTY

STATE OF NEBRASKA

CERTIFICATE

I, THE UNDERSIGNED VILLAGE CLERK hereby certifies that the foregoing is a true and current copy of the proceedings had and done by the Chairman and Board of Trustees of this meeting. That all the subjects included in the foregoing proceedings were contained in the said agenda for the meeting and kept continually current and available for public inspection at the office of the Village clerk. Those subjects were contained in said agenda for twenty-four hours and prior to the next convened meeting of the said body. That at least one copy of the reproducible material discussed at the said meeting were available for public inspection at the office of the Village Clerk and within ten working days and prior to the next convened meeting of the said body. That all news media requesting notification of the time and place of said meeting and the subjects to be discussed at the said meeting.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nicole Tyrrell-Feltes

Village Clerk